

1st. INTERNATIONAL COLLOQUIUM

SUSTAINABILITY, THEORY OF SPEECH TO PRACTICE in Business, Government and Academia "All for a Collective Strategic Action"

I. Guidelines for submitting Panel proposals.

PANELS:

1) A panel refers to a team of participants organized by a coordinator with more than 4 panelists, submitted for approval a uniform package of papers for the same thematic line.

2) A person may be included; at most, two panel proposals or two papers.

*** For a panel part of the final program of the symposium, you must submit your proposal abstracts before September 15th, 2016, and if accepted, their completed papers before October 15TH. 2016.**

Only papers published in the reports and / or in the book that fully comply with the rules for submission of documents and that are previously registered.

3) The submitted abstracts and presentations at length, will be reviewed by the Scientific Committee and be evaluated according to the criteria of quality, relevance and pertinence.

4) The papers submitted in a timely manner and accepted by the scientific committee will be published in Proceedings of the Colloquium Digital.

5) The Scientific Committee of the Colloquium and the Coordinators of the Thematic Tables select the best papers for publication in the book with ISBN registration.

Requirements for Written Proposals.

*** Summary Characteristics:**

a) Clear and precise title of the paper.

b) Theme in which it enrolls.

**c) Author (s) *: Academic Degree, email, institution which you represent and Country. *
Maximum 3 authors.**

d) Summary and abstract should not be greater than 450 words and must contain: Objectives of work; Justification; Methodology, Results and Conclusions.

e) Include 3 key words.

f) Attach the authors' biodata of maximum 500 words per author.

***Characteristics of the Complete Document:**

a) The extent of the paper will be 15 to 20 pages, including references, charts, tables, figures, images, and so on.

b) The subject must have developed: Introduction, objectives, methodology, content development, results, critical discussion of the results and conclusions.

c) Entries must be submitted in Word format, Times New Roman, 12, and 1.5 spaced.

d) The style of writing, citations and references as well as tables, figures and / or graphics is indicated by the American Psychological Association (APA the third edition in Spanish translated from the sixth English edition).